Volunteer Guidelines

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Your Role as an RRBA Volunteer

RRBA volunteers represent **River Ridge High School**, the **Band Program**, and **RRBA**. Volunteers support events through logistics and assistance, but **do not supervise or take custody of students**. Your conduct directly impacts student safety and our community reputation.

Volunteer Must-Do's

Volunteers are expected to:

- **Model respectful, professional behavior at all times**
- Remain visible, approachable, and available to families and staff
- Redirect unsafe or inappropriate behavior **promptly and respectfully**, and notify staff
- Keep all interactions with students appropriate and aligned with **NTPS expectations**
- Report concerns or incidents **immediately** to the Event Lead

Student Safety Expectations

- Volunteers **may not supervise students** in place of a parent, guardian, or chaperone
- Volunteers must **never take custody** of a student or student group
- Students must not be left unattended in public areas
- All safety concerns must be reported to a **chaperone or staff member** without delay

Transportation Rules

Volunteers **may not**:

- Transport students who are not their own children
- Arrange carpools as an RRBA-sponsored activity
- Create the appearance of RRBA-provided or endorsed transportation

All student transportation is coordinated by families or school-approved providers.

Professional Conduct

Volunteers must:

- Use respectful language and behavior at all times
- Avoid profanity, confrontational behavior, or public disputes
- Refrain from alcohol, cannabis, or tobacco use while volunteering
- Not discuss student discipline, health, or confidential matters
- Foster a welcoming, inclusive, and positive event environment

Social Media Guidelines *(See Media Policy)*

- Do not post photos or videos with student-identifying information without **parent or guardian consent**
- All posts should be positive and reflective of **RRBA values**
- When in doubt, **do not post**

If a Concern or Incident Occurs

Immediately notify:

1. **Event Lead**
2. **Band Director** (for any student-related concern)
3. **RRBA President** (for escalations or serious issues)

Written documentation may be required in accordance with **NTPS and RRBA procedures**.